

# Crosspoint Kids Preschool: 2024-2025 Admission Agreement

## **Enrollment:**

### **First Time Enrollment Fee: \$150.00**

A \$150.00 non-refundable enrollment fee is due upon submission of first time registration.

### **First Month Tuition Deposit: \$ \_\_\_\_\_**

A non-refundable first month tuition deposit is required for your child's registration. It will be used for the first month your child attends Crosspoint Kids Preschool. To secure your child's enrollment in our program you must provide the enrollment fee, first month tuition deposit and registration form.

### **30 Day Assessment Period:**

Upon enrollment there will be a 30-day assessment period. During the 30-day period we will assess if we are able to make reasonable accommodations for your child. If we are unable to provide the accommodations or necessary care, we will no longer be able to provide services for your child. \_\_\_\_\_ **Initials**

## **Tuition:**

Tuition payments must be paid by the first of each month. No credit is issued for school calendar holidays/closure days or absent days (sick, vacation, etc.). Tuition monthly fees will increase annually in August by a small percentage. We will give parents a 30 day notice prior to changing our tuition rates. Payments are considered late after the 5th of the month. Overdue accounts will be assessed a \$30 per month or 1.5% of the outstanding balance, whichever is greater. Returned checks will be assessed a \$30 handling fee per occurrence in addition to any penalties the school must pay the bank as a result. Students with delinquent accounts may be prevented from attending school until the balance is paid in full. The school reserves the right to require payment in advance from families who are repeatedly delinquent on their accounts. To ensure prompt and proper handling please include your account number or child's name on all payments.

## **Monthly Tuition: (effective 8/1/2023)**

	<u>Classroom 4</u>	<u>Potty Training Fee</u>	<u>Classroom 1 / 2 / 3</u>
5 full days (M-F)	\$ 1,900	\$ 120	\$ 1,750
3 full days (MWF)	\$ 1,350	\$ 90	\$ 1,250
2 full days (TuTh)	\$ 1,000	\$ 60	\$ 900

## **Fees:**

Non refundable Annual Registration Fee \$200.00

Non refundable Annual Supply Fee \$300.00

Non refundable Emergency Supply Fee \$15.00 (one time fee)

Potty Training Fees are an additional monthly fee

## **Hours of Operation:**

We operate from 8:00 AM to 5:00 PM, Monday through Friday. You may drop off and pick up your child at any time between our operating hours. Your child may only attend on their scheduled program days. \_\_\_\_\_ **Initials**

## **School Closures:**

Holidays, School Breaks, and Teacher In-Service days (per school calendar) are calculated into the monthly fees. No tuition credit is given for school closures. School closure days are listed in the Parent Handbook and on the School Calendar. \_\_\_\_\_ **Initials**

## **Make Up Days:**

There will be no make-up days/hours for vacation days, sick days or absences. \_\_\_\_\_ **Initials**

## **Late Pick-Up Fees:**

A fee of \$1.00 per every minute after 5:00 PM is due at the time of pick up and is given directly to the teacher that is staying late with your child. \_\_\_\_\_ **Initials**

## **Daily Sign In/Out Compliance:**

State Licensing requires the person dropping off and/or picking up a child from school to sign the child in and/or out and document the time accurately. Failure to comply with the requirement will result in a \$5.00 fee per incident. Chronic non-compliance may result in termination of services. \_\_\_\_\_ **Initials**

**Withdrawals:**

If you plan to withdraw your child from Crosspoint Kids Preschool, a written notification (email is accepted) must be submitted to the Preschool Office at least 30 days in advance of the requested last day of attendance. The 30-day notification requirement is determined from the day that the form is received by the Preschool Office. Your school account will be charged accordingly. \_\_\_\_\_ **Initials**

**Termination of Services:**

- Delinquent Accounts
- Violation of written policies including Parent Handbook
- Continual late pick up
- False information on written documents
- Failure to sign in or out
- Unable to meet the needs and make reasonable accommodations for the child
- Rude behavior toward staff on the part of the parent/guardian or child.
- Chronic or extreme behavior including but not limited to biting, hitting, kicking or throwing of objects.

\_\_\_\_\_ **Initials**

**Discipline**

As a parent/guardian, I promise to encourage obedience to the rules of the school and foster an attitude of respect for the Christian value, culture, and lifestyle, which are maintained at this school. I have read and understood the discipline procedures as outlined in the Crosspoint Kids Preschool Parent Handbook. \_\_\_\_\_ **Initials**

**Licensing Rights**

Crosspoint Kids Preschool is licensed by the California Department of Social Services, Community Care Licensing: # 015700502. Any authorized agent of Community Care Licensing may, upon presentation of proper identification, enter and inspect the premises, interview children or staff, examine and audit child and center records, without prior notice to ensure compliance. \_\_\_\_\_ **Initials**

**Authorizations**

- I give permission for my child to take part in school activities, including field trips away from school premises and providing reasonable care has been taken, absolve the school from liability to me or my child because of injury to me or my child at school, during any school activity or during any field trip. If my child does not attend a scheduled field trip, I will be responsible to find alternate care. \_\_\_\_\_ **Initials**
- I hereby authorize Crosspoint Kids Preschool to call an emergency ambulance in case of accident or acute illness, and to arrange for necessary emergency medical care in case I am not immediately available. Any qualified physician, called by Crosspoint Kids Preschool, may treat and do what is necessary for the health and well-being of my child. It is understood that a conscientious effort must be made to notify me (parent/guardian) before such action will be taken. All expenses incurred will be paid by the parent/guardian. \_\_\_\_\_ **Initials**
- I acknowledge and understand Crosspoint Kids and California Crosspoint Academy are religious organizations and Biblical Christian instruction, activities, and practices are an integral part of the program I am authorizing my child to participate in. \_\_\_\_\_ **Initials**
- I hereby authorize Crosspoint Kids Preschool Staff to apply sunscreen lotion on my child. \_\_\_\_\_ **Initials**
- I hereby authorize Crosspoint Kids Preschool Staff to apply bandages/band aids on my child when needed. \_\_\_\_\_ **Initials**
- I hereby authorize Crosspoint Kids Preschool/California Crosspoint Academy to use my child's photo on their school websites, advertisements, or social media without their name. \_\_\_\_\_ **Initials**

**I/We agree to the admission agreement set forth by Crosspoint Kids Preschool and will honor the conditions and provisions stated above. Failure to comply may result in disenrollment.**

Child(ren)'s Name(s): \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Administration Signature \_\_\_\_\_ Date \_\_\_\_\_