



CALIFORNIA CROSSPOINT ACADEMY

COVID-19 Prevention Program

**Addendum to California Crosspoint Academy's
Injury and Illness Prevention Program
(revised January 17, 2021)**

Developed by:
Fisher Phillips LLP

Policy Statement

California Crosspoint Academy (“CCA”) is committed to ensuring that our worksites, employees, subcontractors, and vendors are prepared for and in compliance with the Centers for Disease Control and Prevention (CDC), the California Division of Occupational Safety and Health (Cal/OSHA), and local, state, and federal guidance regarding COVID-19. Our leadership team fully supports this global effort. The health and safety of our employees is of paramount concern for California Crosspoint Academy.

This plan is developed in accordance with the guidelines outlined by the CDC and Cal/OSHA, as well as the California Crosspoint Academy Safety Manual (CCA Injury and Illness Prevention Program Manual), in addition to state and local guidelines and best practices.

COVID-19 Overview

COVID-19 is an infectious disease that can be spread through the air when an infectious person talks or vocalizes, sneezes, coughs, or exhales. Particles containing the virus can travel more than six feet, especially indoors. COVID-19 may also be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth, although this is less common.

An infectious person may have no symptoms.

Employees must familiarize themselves with the symptoms of COVID-19, which include the following:

- Tiredness
- Coughing
- Fever
- Sore Muscles
- New Loss of Smell or Taste
- Aches and Pains
- Nasal Congestion
- Runny Nose
- Sore Throat
- Nausea or vomiting
- Diarrhea, and
- Shortness of breath or difficulty breathing.

Evaluation of COVID-19 Hazards

California Crosspoint Academy will conduct ongoing evaluation of the workplace to identify and evaluate COVID-19 hazards. Employees and authorized employee representatives are encouraged to participate in this evaluation.

This ongoing evaluation will include identification of all interactions, areas, activities, processes, equipment, and materials that could potentially expose employees to COVID-19 hazards. Further, this ongoing evaluation will include identification of all places and times when employees may congregate or come in contact with one another.

California Crosspoint Academy will conduct periodic inspections as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with California Crosspoint Academy's policies and procedures.

Roles & Responsibilities

California Crosspoint Academy's team members all share unique roles and responsibilities within CCA, and many of these responsibilities are outlined in California Crosspoint Academy's Safety Manual. COVID-19 presents a need for these roles and responsibilities to grow to enact both our safety protocols and our ministry continuity response plan.

Below is a general guideline of Roles and Responsibilities. California Crosspoint Academy will train all employees on their roles and responsibility with regards to this plan. Managers and supervisors are familiar with this plan and are prepared to answer any questions.

Managers/Supervisors

- Responsible for overall implementation and enforcement of this plan.
- Responsible for job site compliance and work health and safety.
- Ensuring proper required signage is current and properly posted.
- Monitoring compliance with the 6-foot social distancing protocols.
- Ensuring workers that must work within 6 feet of each other are properly protected.
- Enforcing the face covering requirement.
- Coordinating among the California Crosspoint Academy team, subcontractors, customers, etc. with regards to facility operations and COVID-19 response.
- Responsible for ensuring proper training of California Crosspoint Academy's employees.
- Enforcing rules including re-training and potential discipline for safety policy violations.

- Ensuring tenants and subcontractors incorporate COVID-19 safety protocols.
- Ensuring procedural or policy changes are communicated to the team and ministry partners.

Team Members

- Help minimize the spread of COVID-19.
- Participate in and understand Response Plan.
- Practice good hygiene.
- Immediately report sickness or potential sickness to administration.
- Immediately report possible COVID-19 hazards at the workplace.
- Support and emphasize social distancing practices.
- Employees with medical or other conditions that put them at increased risk of severe COVID-19 illness should notify Robin Hom, Superintendent, or any California Crosspoint Academy administrator, of such condition and California Crosspoint Academy will work with the employee to attempt to accommodate the employee.

Operation Best Practices

1. Facility access will be limited to employees, customers, and the customer's immediate family. No guests without official business on campus.
2. Employees or guests should wash hands or use hand sanitizer upon arrival at facility.
3. Gates or doors that require PIN code or card reader should remain open during normal business hours.
4. Social distancing in areas when crowds normally gather is required (restroom, break room, etc.).
5. Avoid shared use of phones, desks, radios, tools, etc.
6. Leave windows, where safe and secure to do so, open to increase ventilation.
7. Encourage payment via credit/debit card.
8. Common areas will be sanitized daily (restrooms, etc.).
9. Employees will be provided disinfectant or sanitizing wipes to clean their workspace, equipment, and tools daily.

Employee Screening

Employees should evaluate their own symptoms before reporting to work each day.

California Crosspoint Academy will utilize worksite entry temperature screening guidelines in accordance with any and all applicable local, state, or federally mandated procedures. Extreme care will be taken to keep workers personal information private and to avoid evaluation/classification of illness by those who are not qualified.

California Crosspoint Academy has implemented a program that allows for and encourages proper social distancing, and protection of those performing the scanning. Any individual tasked with performing scanning operations will be properly trained and will be required to wear a face covering while performing the screening. Non-contact thermometers will be used.

Employees will be required to wear a face covering while being screened.

The safety and health of employees requires participation of all employees. Without fear of reprisal California Crosspoint Academy asks employees to report COVID-19 symptoms, possible COVID-19 exposures, and possible COVID-19 hazards at the workplace.

Confirmed or Probable Case of COVID-19 Case Response Investigation

California Crosspoint Academy will follow this four-step plan when addressing a confirmed or probable case of COVID-19 case in the workplace:

- 1. Isolate/Quarantine Confirmed Employees**

The employee should remain at home until cleared to return to work.

- 2. Address And Isolate Employees Working Near An Infected Co-Worker**

When engaging in contact tracing, the employee will be asked to identify all individuals who worked in close proximity (within **six** feet for more than **15** cumulative minutes of close exposure) with them from the **48**-hour period before the onset of symptoms until the employee is cleared to discontinue self-isolation.

All employees who had close contact with the employee will be sent home for the required quarantine period in accordance with applicable law from the date of the last exposure to ensure the infection does not spread. While quarantined, those employees should self-monitor for symptoms/emergency warning signs (check temperature twice a day, watch for fever, cough, or shortness of breath), avoid contact with high-risk individuals, and follow CDC guidance if symptoms develop. An employee may return to work after 10 days, or sooner if permitted by the applicable guidance, if the employee remains asymptomatic, wears a face covering at all times, maintains a distance of at least six feet from others, and continues to self-monitor through Day 10. This exclusion period may change subject to federal, state, and/or local guidance and requirements.

Any employee quarantined will be informed by California Crosspoint Academy on the terms and conditions of the employee's return to work. California Crosspoint Academy

will continue to rely on CDC local, state and federal health guidelines on employees returning to work.

3. Clean and Disinfect the Workplace

After a confirmed or probable COVID-19 case, California Crosspoint Academy will follow the CDC and California guidelines for cleaning and disinfecting the workplace. These guidelines include:

- Closing off areas where the person who is a probable or confirmed case of COVID-19 worked, and if possible, opening outside doors and windows and using ventilation fans to increase air circulation in the area.
- Waiting as long as practical, a minimum of 24 hours, whenever possible, before beginning cleaning and disinfection.
- Cleaning staff shall clean and disinfect all areas such as offices, bathrooms, and common areas used by the employee.

4. Notify Employees

Following a confirmed or probable COVID-19 case, California Crosspoint Academy will notify all employees who may have had COVID-19 exposure and their authorized representatives and independent contractors and other employers present at the workplace during the high-risk exposure period within one business day. California Crosspoint Academy will do so without revealing any confidential medical information such as the name of the employee, unless the employee has signed an authorization to disclose their diagnosis. California Crosspoint Academy will inform employees of the actions it has taken, including requiring employees who had close contact with the worker to go home. California Crosspoint Academy will let employees know about its sanitizing and cleaning efforts and remind employees to seek medical attention if they exhibit symptoms/emergency warning signs.

COVID-19 testing will be offered at no cost during working hours to all employees who had potential COVID-19 in the workplace. Employees shall be paid during the time spent testing.

For employees excluded from work because of exposure to COVID-19 in the workplace, California Crosspoint Academy will continue and maintain the employee's earnings, seniority, and all other employee rights and benefits, including the employee's right to their former job status, as if the employee had not been removed from their job. Any leave, whether paid or unpaid, will run concurrently with all other leave provided under California Crosspoint Academy's policy or provided by local, state or federal law.

After any and all positive workplace cases, California Crosspoint Academy will investigate whether any workplace conditions could have contributed to the risk of COVID-19 exposure and what could have been done to reduce exposure to COVID-19 hazards.

Return to Work Criteria

A COVID-19 case with COVID-19 symptoms will not be permitted to return to work until:

1. At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications;
2. COVID-19 symptoms have improved; and
3. At least 10 days have passed since COVID-19 symptoms first appeared.

COVID-19 cases who tested positive but never developed symptoms will not be permitted to return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test. Employees will not be required to have a negative test to return to work.

Training Requirements

California Crosspoint Academy will train employees on the potential hazards of COVID-19 and will utilize CDC guidelines as a baseline for meeting this training requirement.

Employees will be trained and provided instruction on California Crosspoint Academy's COVID-19 policies and procedures to protect employees from COVID-19 hazards.

Employees will be trained and provided instruction on COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.

All training shall be performed by a competent person and documented.

California Crosspoint Academy's employees and those working on California Crosspoint Academy's property must be properly trained in the following categories when required based on exposure assessment, Cal/OSHA regulation, and/or CDC guidelines:

- Respiratory protection
- Bloodborne Pathogens
- Hygiene (i.e. proper handwashing)
- Sanitation
- SDS sheets and product data
- Emergency procedures
- PPE
- Cough and sneeze etiquette
- Hand hygiene
- Avoiding close contact with sick persons
- Avoiding touching eyes, nose and mouth with unwashed hands
- Avoiding sharing personal items with coworkers

Physical Distancing

Physical distancing shall be practiced in accordance with California Crosspoint Academy's CDC, and Cal/OSHA guidelines. Below is a summary of guidelines:

- All employees must be separated from other persons by at least six feet, except where six feet of separation is not possible;
- In the event a work task requires working within 6 feet of other workers, employees shall observe and utilize proper PPE requirements.
- Start times will be staggered as necessary.
- Interactions amongst students, the public, and employees will be limited.
- Work processes or procedures will be adjusted, when possible.
- Implementing employee screening checks is not in lieu of social distancing. Screening checks should not give a false sense of security on social distancing. It is possible for a person to have COVID-19 and be asymptomatic or not presenting any obvious symptoms.

Face Coverings

Face coverings shall be provided to employees. Employees must wear face coverings over the nose and mouth when indoors, when outdoors and less than six feet away from another person, and when required by orders from the California Department of Health or local health department. Face shields are not a replacement for face coverings but may be worn together for additional protections.

The following are exceptions to the face coverings requirement:

- When an employee is alone in a room.
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person.
- Specific tasks which cannot feasibly be performed with a face covering.

Employees exempted from wearing face coverings due to a medical condition, mental health condition, or disability shall wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it.

Personal Protective Equipment

Teams have reviewed required and necessary PPE for each task and will ensure that workers are properly trained to utilize PPE. OSHA's standard on PPE shall be followed in addition to the respiratory protection program.

Eye Protection:

Employees must use appropriate eye or face protection when exposed to eye or face hazards from airborne COVID-19 particles, liquid chemicals, acids, or caustic liquids or chemical gases or vapours.

Hand Protection:

- Gloves are required to be worn when performing work which may potentially expose the hands' surfaces to COVID-19 or chemicals.
- Chemical Impervious (chemical resistant) gloves shall be worn when handling chemicals that specify that PPE gloves should be used.
- California Crosspoint Academy will issue those employees working with chemicals their own individual gloves for hygiene purposes, or employees should use a new pair of disposable gloves with each job task.

Cleaning Procedures

California Crosspoint Academy will implement increased cleaning and sanitation efforts on all school sites. In the event employees are performing cleaning methods, proper training and protective equipment will be available and must be utilized. Supervisors will review product data (SDS sheets) and train all workers on the product that is being utilized. SDS sheets must always be made available to workers.

It is California Crosspoint Academy's expectation that job sites are cleaned on a frequent and consistent basis in a manner appropriate with its exposure. Bathrooms, doors, high use areas, etc. shall be cleaned daily. Workstations shall be cleaned daily or as needed.

High use or communal areas shall be given special attention and identified in site specific programs. Logs shall be kept ensuring the program is being executed, and these logs shall be reviewed as part of the job site inspection process on a regular basis. If cleaning procedures or practices are found to be inadequate, site supervision shall make immediate adjustments to meet CDC guidelines and/or close the area to workers until it can be properly cleaned.

- Restrooms and break/lunchrooms must be cleaned at least once per day
- Trash cans and debris bins shall be cleaned, sanitized, and emptied as needed but at least daily

- CCA vehicles, tools, and equipment shall be cleaned at least daily and before any new user.

Teams shall take steps to obtain emergency cleaning services and/or obtain emergency cleaning products in adequate supply to perform site cleaning if a positive COVID-19 case is confirmed at a project site. Extreme care shall be taken to ensure that the products being utilized to disinfect and sanitize an area are designed for COVID-19 and that workers performing the cleaning are adequately protected.

When selecting cleaning products, teams shall reference the approved EPA/CDC list of products prior to utilizing, ensuring that the product is appropriate for the intended surface.

Site Sanitation

California Crosspoint Academy has implemented a site sanitation program consistent with Cal/OSHA and CDC requirements, with an increased focus on worker hygiene and sanitation. Teams shall consider the availability of equipment and cleaning products such as hand sanitizer and soap that is essential to workers maintaining proper hygiene.

If proper sanitation cannot be maintained or if essential products are not available, California Crosspoint Academy's supervision may reduce, limit, or stagger work activities to ensure sanitation can be obtained.

Workers are encouraged to regularly wash their hands to prevent the potential spread of COVID-19.

Engineering Controls

Engineering controls help reduce exposure to hazards by isolating employees from the hazards. California Crosspoint Academy has implemented the following engineering controls to increase employee safety, which may include but are not limited to:

- To the extent feasible, increased ventilation in the work environment.
- Installing clear plastic barriers, for example, between employees when performing temperature taking.
- Limiting interactions between employees, students, and the public.

Administrative Controls

Administrative controls require action by both the employee and California Crosspoint Academy. These are changes in work policies and procedures to reduce or minimize exposure to COVID-19 in the workplace. These changes are discussed in further detail in this Plan and include, but are not limited to:

- Requiring sick employees to stay at home (or to go home).

- Minimizing contact between employees through social distancing.
- Providing employees with up-to-date education and training on COVID-19 and protective behaviors (e.g., proper hygiene, PPE, and cough etiquette).
- Providing employees with and training employees on proper use of personal protective equipment.
- Requiring regular hand washing and use of hand sanitizer.
- Having staggered start, break and stop times
- Having employees work remotely, as may be possible.

Confidentiality/Privacy

Except for circumstances in which California Crosspoint Academy is legally required to report workplace occurrences of communicable disease, and/or the individual provides a written authorization to disclose his or her diagnosis to coworkers, the confidentiality of all medical conditions will be maintained in accordance with applicable law and to the extent practical under the circumstances. When it is required, the number of persons who will be informed that an unnamed employee has tested positive will be kept to the minimum needed to comply with reporting requirements and to limit the potential for transmission to others. California Crosspoint Academy reserves the right to inform other employees that an unnamed co-worker has been diagnosed with COVID-19 if the other employees might have been exposed to the disease so the employees may take measures to protect their own health. California Crosspoint Academy also reserves the right to inform subcontractors, vendors/suppliers or visitors that an unnamed employee has been diagnosed with COVID-19 if they might have been exposed to the disease so those individuals may take measures to protect their own health.

Reporting, Recordkeeping, and Access

This COVID-19 Prevention Program will be available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.

California Crosspoint Academy will keep a record of and track all COVID-19 cases with the employee's name, contact information, occupation, location where the employee worked, the date of the last day at the workplace, and the date of a positive COVID-19 test. The employer will report information about COVID-19 cases at the workplace, including COVID-19-related serious illnesses or death, as defined under section 330(h), of an employee occurring in a place of employment or in connection with any employment, whenever required by law. Medical information will be kept confidential as required by law.

EMPLOYEE ACKNOWLEDGMENT OF COVID-19 PREVENTION PROGRAM

In 2020, the novel coronavirus/COVID-19 swept the country, requiring an urgent and extensive public health response, including sometimes lengthy stay-at-home orders imposed by state and local governments. California Crosspoint Academy (“CCA”) is committed to the health and safety of all employees. Therefore, as the stay-at-home orders are relaxed, and as we return to the workplace, safely working will require a commitment by everyone to new procedures and measures to protect employee health. These measures include those referenced in this Program and the Schoolwide Reopening Plan, including:

1. If an employee tests positive for COVID-19, the employee will not be permitted to enter the workplace and must seek immediate medical attention. An employee testing positive must stay away from the workplace and should self-quarantine for the appropriate period required by public health officials. The results of the test will be kept confidential to the greatest degree possible, except that the results will be provided to appropriate officials or managers of California Crosspoint Academy who have a need to know this information and, if legally required, to appropriate public health officials.

2. Coronavirus is spread through close contact. Even as stay-at-home orders are eased, government officials still require social distancing. Employees should always maintain a safe distance of at least six feet from one another.

3. Employees are required to wear a mask that fully covers the mouth and nose.

4. Employees may not congregate in any area. Social distance must be maintained during meetings. If a meeting requires more than 2, additional participants should be allowed to participate by telephone or video.

5. Employees should frequently (at least every hour) wash their hands throughout the day for at least 20 seconds each time.

6. California Crosspoint Academy will provide hand sanitizer throughout the building. Employees should use hand sanitizer after touching surfaces that may have been touched by others, such as doorknobs, handles and countertops.

7. Employees should report to management if they have been in close contact with someone who has been diagnosed with COVID-19 or who is exhibiting symptoms consistent with the virus.

8. Employees should avoid using bathrooms when they are already in use.

9. Employees should frequently clean and sanitize the workplace. Disinfectants and cleaning supplies will be available. Desks, computers, phones, pens and other office equipment must not be shared.

10. For the protection of all employees, employees are not permitted to have guests in the workplace. Employees should limit in-person visits with students, the public, or contractors to the greatest extent practical. If in-person meetings with a customers or other approved visitors in our workplace cannot be avoided, employees must use social distancing, limit attendance, offer masks to visitors and clean and disinfect meeting areas before and after use.

EMPLOYEE ACKNOWLEDGMENT

I understand that California Crosspoint Academy is providing the personal protective equipment and other safety measures described above and agree to use and follow them as required. I also understand and agree to follow the above procedures to protect my health and the health of others. I understand that failure to do so may result in disciplinary action, up to and including termination of employment. If, at any time, I have any concerns regarding how to work safely and protect my health or the health of others, I will contact a supervisor.

Signature

Employee name (PLEASE PRINT): _____

Date: _____

Appendix A: Multiple COVID-19 Infections and COVID-19 Outbreaks

This Appendix will be implemented if a workplace is identified by a local health department as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases in a workplace within a 14-day period. This Appendix will stay in effect until there are no new COVID-19 cases detected in the workplace for a 14-day period.

COVID-19 testing

- California Crosspoint Academy will provide COVID-19 testing to all employees in an exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
 - All employees in an exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
 - After the first two COVID-19 tests, California Crosspoint Academy will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in the workplace for a 14-day period.
 - California Crosspoint Academy will provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

California Crosspoint Academy will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with the exclusion of COVID-19 cases and Return to Work Criteria requirements, and local health officer orders if applicable.

Investigation of workplace COVID-19 illness

California Crosspoint Academy will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with the COVID-19 Case Investigation.

COVID-19 investigation, review and hazard correction

In addition to the identification and evaluation of COVID-19 hazards and correction of COVID-19 hazards, California Crosspoint Academy will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Leave policies and practices and whether employees are discouraged from remaining home when sick.
 - COVID-19 testing policies.
 - Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. California Crosspoint Academy will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Respiratory protection.
 - Other applicable controls, protocols, and practices listed in the Schoolwide Reopening Plan and/or CCA Safety Plan.

Notifications to the local health department

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in the workplace, California Crosspoint Academy will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- California Crosspoint Academy will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. California Crosspoint Academy will continue to give notice to the local health department of any subsequent COVID-19 cases at the workplace.

Appendix B: Major COVID-19 Outbreaks

This Appendix will be implemented if a workplace experiences 20 or more COVID-19 cases within a 30-day period. If implemented, this Appendix will stay in effect until there are no new COVID-19 cases detected in the workplace for a 14-day period.

COVID-19 testing

California Crosspoint Academy will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at the exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

Exclusion of COVID-19 cases

California Crosspoint Academy will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with the exclusion of COVID-19 Cases and Return to Work Criteria, and any relevant local health department orders.

Investigation of workplace COVID-19 illnesses

California Crosspoint Academy will comply with the requirements of the COVID-19 Case Investigation.

COVID-19 hazard correction

In addition to the requirements of the correction of COVID-19 hazards, California Crosspoint Academy will take the following actions:

- In buildings or structures with mechanical ventilation, California Crosspoint Academy will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, California Crosspoint Academy will use filters with the highest compatible filtering efficiency. California Crosspoint Academy will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- California Crosspoint Academy will determine the need for a respiratory protection program or changes to an existing respiratory protection program under Title 8 section 5144 to address COVID-19 hazards.

- California Crosspoint Academy will evaluate whether to halt some or all operations at the workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local health department

California Crosspoint Academy will comply with the requirements of the Multiple COVID-19 Infections and COVID-19 Outbreaks notifications to the Local Health Department.

Appendix C - COVID-19 Prevention in Employer-Provided Housing

Assignment of housing units

California Crosspoint Academy will ensure that shared housing unit assignments are prioritized in the following order:

- Residents who usually maintain a household together outside of work, such as family members, will be housed in the same housing unit without other persons.
- Residents who work in the same crew or work together at the same worksite will be housed in the same housing unit without other persons.
- Employees who do not usually maintain a common household, work crew, or worksite will be housed in the same housing unit only when no other housing alternatives are possible.

Physical distancing and controls

California Crosspoint Academy will ensure:

- The premises are of sufficient size and layout to permit at least six feet of physical distancing between residents in housing units, common areas, and other areas of the premises.
- Beds are spaced at least six feet apart in all directions and positioned to maximize the distance between sleepers' heads. For beds positioned next to each other, i.e., side by side, the beds will be arranged so that the head of one bed is next to the foot of the next bed. For beds positioned across from each other, i.e., end to end, the beds will be arranged so that the foot of one bed is closest to the foot of the next bed.
- Maximization of the quantity and supply of outdoor air and increase filtration efficiency to the highest level compatible with the existing ventilation system in housing units.

Face coverings

California Crosspoint Academy will provide face coverings to all residents and provide information to residents on when they should be used in accordance with state or local health officer orders or guidance.

Cleaning and disinfection

California Crosspoint Academy will ensure that:

- Housing units, kitchens, bathrooms, and common areas are effectively cleaned and disinfected at least once a day to prevent the spread of COVID-19. Cleaning and disinfecting shall be done in a manner that protects the privacy of residents.
- Unwashed dishes, drinking glasses, cups, eating utensils, and similar items are not shared.

Screening

California Crosspoint Academy will encourage residents to report COVID-19 symptoms to the COVID-19 Liaisons, Robin Hom (Superintendent) or Debbie Leong (Development Director), or school administration.

COVID-19 testing

California Crosspoint Academy will establish, implement, and maintain effective policies and procedures for COVID-19 testing of occupants who had a COVID-19 exposure, who have COVID-19 symptoms, or as recommended by the local health department.

Isolation of COVID-19 cases and persons with COVID-19 exposure

California Crosspoint Academy will:

- Effectively isolate COVID-19 exposed residents from all other occupants. Effective isolation will include providing COVID-19 exposed residents with a private bathroom, sleeping area, and cooking and eating facility.
- Effectively isolate COVID-19 cases from all occupants who are not COVID-19 cases. Effective isolation will include housing COVID-19 cases only with other COVID-19 cases and providing COVID-19 case occupants with a sleeping area, bathroom, and cooking and eating facility that is not shared by non-COVID-19-case occupants.
- Keep confidential any personal identifying information regarding COVID-19 cases and persons with COVID-19 symptoms, in accordance with the Response to COVID-19 Investigation.
- End isolation in accordance with the exclusion of COVID-19 Cases and Return to Work Criteria, and any applicable local or state health officer orders.

Appendix D - COVID-19 Prevention in Employer-Provided Transportation to and from Work

Assignment of transportation

California Crosspoint Academy will prioritize shared transportation assignments in the following order:

- Employees residing in the same housing unit will be transported in the same vehicle.
- Employees working in the same crew or worksite will be transported in the same vehicle.
- Employees who do not share the same household, work crew or worksite will be transported in the same vehicle only when no other transportation alternatives are possible.

Physical distancing and face coverings

California Crosspoint Academy will ensure that the:

- Physical distancing and face covering requirements of the Physical Distancing and Face Coverings are followed for employees waiting for transportation.
- Vehicle operator and any passengers are separated by at least three feet in all directions during the operation of the vehicle, regardless of the vehicle's normal capacity. Vehicle operator and any passengers are provided and wear a face covering in the vehicle as required by the Face Coverings policy.

Screening

California Crosspoint Academy will develop, implement, and maintain effective procedures for screening and excluding drivers and riders with COVID-19 symptoms prior to boarding shared transportation.

Cleaning and disinfecting

California Crosspoint Academy will ensure that:

- All high-contact surfaces (door handles, seatbelt buckles, armrests, etc.) used by passengers are cleaned and disinfected before each trip.
- All high-contact surfaces used by drivers, such as the steering wheel, armrests, seatbelt buckles, door handles and shifter, are cleaned and disinfected between different drivers.

- Sanitizing materials and training on how to use them properly are provided, and ensure they are kept in adequate supply.

Ventilation

California Crosspoint Academy will ensure that vehicle windows are kept open, and the ventilation system set to maximize outdoor air and not set to recirculate air. Windows do not have to be kept open if one or more of the following conditions exist:

- The vehicle has functioning air conditioning in use and the outside temperature is greater than 90 degrees Fahrenheit.
- The vehicle has functioning heating in use and the outside temperature is less than 60 degrees Fahrenheit.
- Protection is needed from weather conditions, such as rain or snow.
- The vehicle has a cabin air filter in use and the U.S. EPA Air Quality Index for any pollutant is greater than 100.

Hand hygiene

California Crosspoint Academy will provide hand sanitizer in each vehicle and ensure that all drivers and riders sanitize their hands before entering and exiting the vehicle. Hand sanitizers with methyl alcohol are prohibited.